

2010 Program Library

January 2010

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The Library is for EVERYONE to use for club programs, small interest groups, members, or special groups outside the club such as schools, etc. Copies may be made of this listing.

RESERVATIONS: Make reservations early - many societies reserve programs months in advance. A request received less than THREE weeks prior to your meeting date may not reach you in time. Two months ahead is perhaps a good plan for the summer months. For late reservations, we will use priority mail service provided you pay the extra postage. Please list alternate choices. **ALSO, BE SURE TO USE THE CORRECT NUMBER TO STIPULATE THE FORMAT YOU WANT. SLIDES, VIDEO, DVD, CD. MAILER IS NOT ABLE TO READ YOUR MINDS.**

NAME: Please use your society name, your name, address and phone number on all correspondence. Give your e-mail if you are online. Requests may be e-mailed, and postage should be mailed after sending email.

FEE FOR POSTAGE AND HANDLING: The charge per program is **\$4.00** each. When you make reservations, send check or money order for each program requested. Make check payable to RMFMS Program Library. The charge is higher for priority mail if requested. *(Lower cost this year.)*

PLEASE RETURN YOUR PROGRAM PROMPTLY . Someone may be waiting for it. Postal Service Library Rate or UPS. Insure your package for \$50.00 - \$100. and keep the receipt. .

RATING SLIP: Complete the rating slip and return in the pre-addressed envelope with any other correspondence. Library rate is not supposed to have notes included in the package.

PACKING: Please follow the suggestions on the INSTRUCTIONS PAGE. If slides were removed from slide trays, replace in proper viewing order. The red mark should be toward the outside of the carousel. Please be sure ALL slides are returned. Rewind videos and audio tapes and return them in the plastic case.

IF YOU HAVE NOT USED THE PROGRAM AS SCHEDULED, AND WISH TO HOLD IT FOR THE NEXT MONTH, YOU MUST CALL TO ASK IF IT IS OK. ANOTHER CLUB MAY HAVE PRIOR RESERVE.

COPIES: DO NOT MAKE COPIES OF any of the programs.. Copies may be purchased from the Library, upon request. Commercial programs must be ordered from the original source.

You may check the **RMFMS website for up- to-date changes** to this listing. Changes will be listed in the RMFMS Newsletter also. If you want a current topic index, please ask.

Request programs from:

**RMFMS Program Library
Marie Wester
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Durango CO 81301
jmwester@bresnan.net**

Phone: 970-247-9648

email: